

INDIAN TREE MEN'S GOLF CLUB CONSTITUTION AND BYLAWS

PREAMBLE

There is a need for a Men's Golf Club as part of the Apex Park and Recreation District (District) and the Men's Golf Club agrees to actively support this program within the regulations of the District and rules of other affiliated organizations, such as the Colorado Golf Association, which governs all amateur golf in Colorado. This program will be administered under the aims and objectives of the District, and this group would further serve to promote sportsmanship and golf skills within the District's public golf program.

ARTICLE 1

Name

This organization shall be known as the "Indian Tree Men's Golf Club" (Club).

ARTICLE 2

Purpose

The purpose of the Club shall be to promote a golf program and to provide rules, regulations and handicaps to implement such a program. The Club shall provide social and golfing contact among its members and other clubs, to meet the golfing needs of golfers, regardless of race, religion, or beliefs.

ARTICLE 3

Membership

Regular membership in the Club shall be open to any man (18 and older) who resides within the boundaries of the District, or pays taxes to the District, or is a full-time employee of Indian Tree Golf Course. Super Seniors membership is open to any man 62 years and older and who meets all other requirements of a regular member. The initial members will be known as charter members. Membership is limited to 300, thereafter a waiting list shall be taken on a first-come, first-served basis.

Section 1. Regular membership or Super Senior membership shall be by payment of an annual membership fee of \$75.00 per year. Dual membership (Regular Men's Club and Super Senior Member) shall be by payment of an annual membership fee of \$95.00 per year. Members who only play in Super Senior events (Super Senior Members) shall be considered auxiliary members and their numbers shall not count toward the total membership limit of 300.

The annual membership fee shall be in an amount as established by majority vote of the membership and may be changed only by a majority vote of those members in attendance at the annual fall business meeting. Applications and fees are due February 15 of each year unless unusual circumstances, as determined by the Executive Committee, are encountered that would warrant postponing the due date. A member that does not pay by February 15 shall be required to pay the initiation fee as a new member in order to become reinstated.

Section 2. An initiation fee of \$15.00 will be paid in addition to the annual membership fee each member's first year. Effective January 1, 1979, if a member moves out the District, but wishes to retain his membership in the Club, he may do so by not allowing his membership to lapse.

Section 3. (a) As of February 15 of each year, if the number of regular members who have paid their annual membership fee is less than 300, the Club may accept membership applications from non-qualified taxpayers until a quota of 300 members is attained (restricted non-resident members). If the quota of 300 regular members is not attained, acceptance of restricted non-resident members will be prioritized based upon continuous membership in the Club. Once this group has been admitted, eligible applicants will be accepted on a first-come, first-served basis.

(b) In addition to the annual membership fees charged for corresponding classification of regular members, and in lieu of an initiation fee, restricted non-resident members shall be assessed an annual surcharge, to be set by the Executive Committee. The surcharge shall not be more than two (2) times the initiation fee of a regular member.

(c) Restricted non-resident members may not hold an office within the Executive Committee, nor may restricted non-resident members participate in or vote on amendments to these bylaws.

ARTICLE 4

Sponsors and Finances

The Club shall be sponsored by the District under the procedures set forth in the Policies and Procedures Manual.

Section 1. Sponsors shall provide the facilities on which to conduct the golf program, professional guidance, program supplies, and other such needs required for Club-approved activities.

Section 2. All finances are to be approved and handled through the Executive Committee of the Club. All monies are to be deposited in a checking account in a federally-insured Arvada financial institution. All withdrawals require one of two approved signatures as authorized by the Executive Committee. All withdrawals are to be approved by the Executive Committee. The Club treasurer will carry over at least 5%, but not more than 10% of the yearly dues, into the next club year. A yearly financial report will be furnished to the Apex Park and Recreation District no later than January 10 of the following year.

ARTICLE 5

Executive Committee and Duties.

Section 1. *Executive Committee.*

The Executive Committee of the organization shall be the following officers: President, Vice-President, Secretary, Treasurer, Member-at-Large. Each officer shall be a regular member of the Club and only elected officers shall have the authority to vote on matters of the Club. Club officers shall be elected for a twelve-month term. The retiring president shall serve on the Executive Committee in an Ex-Officio capacity for one year, or until a successor is appointed. He will not be entitled to vote. The District's golf professional shall serve as an advisory member of the Executive Committee and will not be entitled to vote. A quorum of 51 % of the Executive Committee must be present to conduct official business.

Section 2. *Duties of the Executive Committee.*

(a) President: Shall call and preside at all meetings of the Executive Committee and the organization's general meetings. He shall appoint all committees not otherwise provided for and shall see that all officers and committees perform their respective duties. With the approval of the elected officers, he shall appoint the regular standing committee chairmen as hereinafter provided.

(b) Vice President: Shall assist the President in the performance of his duties and shall assume them in his absence. He shall be responsible for the functions and procedures of all standing committees. He shall also represent the Men's Golf Club at all regular meetings of the District's Board of Directors.

(c) Secretary: Shall keep a roster of all members, including a priority list of restricted non-resident members as set forth in Article 3 Section (3)(a). He shall keep the minutes of the organization and records of all proceedings and perform such other duties as pertain to the office of the secretary. The records are to be transferred to the next elected person assuming his office.

(d) Treasurer: Shall collect and receive all monies due the organization and deposit it accordance with Article 4, Section 2. He shall submit all properly authorized bills to the Executive Committee, and keep an exact record of all transactions. All records shall be transferred to the next elected person assuming this office.

(e) Member-at-Large: Shall be responsible for publicizing the activities and tournament results of the Men's Club in the local media. He has the full scope of the public relations of the Club. He shall follow up on and arrange for all honorariums and memorials. He shall also act as Sergeant-at-Arms at all general meetings.

ARTICLE 6

Nomination and Election of Officers

Section 1. *Nomination.* The candidates for officers shall be selected by the Nominating Committee, appointed by the President, and submitted to the membership at the annual fall business Meeting. Nominations may be made from the floor at this meeting, provided prior approval has been obtained from the nominee.

Section 2. *Election.* The election of officers shall be held at the annual Fall Business Meeting. Newly-elected officers will assume their respective duties immediately upon election. Balloting will be by secret ballot, which shall be counted by two Executive Committee members. All officers must receive 50% or more of the votes cast at the annual meeting to be elected.

ARTICLE 7

Standing Committees

Section 1. The Club shall have the following regular standing committees: Tournament Committee; Rules Committee, Handicap Committee, Membership Committee, Social Committee. These committees shall consist of a chairman and such other members as the chairman shall select, with the approval of the Executive Committee. The Executive Committee shall proscribe the duties of the standing committees. Each committee shall serve for a period of one year.

Section 2. The Club and its Handicap Committee shall retain the use of a computer for the purpose of maintaining scores, handicaps, and any such records as are required by the Colorado Golf Association and its general membership. Title to this computer will be retained by the Club, and adequate insurance will be obtained to cover against damage, loss, or theft. The Handicap Committee shall oversee the correct use of the computer. Should the Indian Tree Women's Golf Club elect the use of this computer, a yearly service charge, reviewed annually and subject to approval by the Executive Committee, will be assessed to them for their use of this computer in maintaining the scores and handicaps and transmittal of same to the CGA.

Section 3. The Chairmen of the Standing Committees shall be responsible for those functions as designated to their office. These officers shall be responsible to the Vice President for procedures and clarity of responsibilities.

ARTICLE 8.

Meetings

Section 1. The regular monthly meeting the Executive Committee shall be held on a date as determined by the Executive Committee and shall be open to all members. The meeting will be held at the Indian Tree Clubhouse, 7555 Wadsworth Boulevard, Arvada, Colorado, or at such other location as decided by the Executive Committee, provided that a notice of such location is posted prominently in two locations in the clubhouse at least two weeks in advance.

Section 2. The business of the organization shall be conducted in such manner and at such times as shall be appropriate and necessary, as determined by the Executive Committee. Any active regular member shall have the right to request that any subject be presented for consideration by the organization membership. Requests shall first be presented to the Executive Committee, which shall consider the matter and present its recommendation thereon to the organization's membership.

ARTICLE 9

Vacancy of Office

Should a vacancy occur in any of the elected offices other than the President, the duties of that officer shall be assigned to one of the remaining elected officers by the President.

ARTICLE 10

Amendments

Amendments to this Constitution may be submitted to the Executive Committee for consideration of the procedures set forth in Article 8, section 2. All such proposed amendments are subject to the approval of the District's Board of Directors.

Approved by the membership October 11, 2008.